

To: Association of Structural Engineers of the Philippines, Inc.

Through: ASEP Secretariat

Dear Sir/Madam,

Have you been delisted by the Association Yes No

If Yes, what is the reason? _____

If you are accepted, what can you contribute to the Association? _____

Being as ASEP member will be beneficial to you? In what way? _____

The undersigned wishes to apply for membership as an ASSOCIATE MEMBER as a REGULAR MEMBER
 UPGRADE to REGULAR MEMBER.

The undersigned, when accepted, confirms to abide by the By Laws of the ASEP. Any information found to be false is a ground for the disapproval of this application or revocation of membership if found after approval.

Applicant's Name and Signature

Date : _____ Received by : _____

PRC Reg. No. : _____ Validity : _____

Checklist for Membership Application: (Please tick checklist when included / submitted)

- 1 Evaluation Rating Form (ASEP Copy)
- 2 Completely filled-in MSB Membership Application Form (rev.05)
- 3 Two (2) pcs. of 2” x 2” ID pictures, colored (taken within the last six months)
- 4 Photocopy of PRC ID (front and back)
- 5 At least minimum three (3) consecutive years of structural design experience for ASSOCIATE Members or minimum five (5) consecutive years of structural design experience for REGULAR Members / Upgrade to REGULAR Members
- 6 Endorsement from three (3) ASEP Regular Members in good standing and/or ASEP Fellows as References
- 7 Comprehensive curriculum vitae, certified and updated resume as supporting attachment to the MSB Application Form
- 8 Photocopy of Employment Certificate, certified true copy
- 9 Photocopy of Diploma / Transcript of Records (Undergraduate and post-graduate courses)
- 10 Photocopy of Certificates for seminars / workshop / conferences attended with program included
 - *ASSOCIATE – accumulated twenty (20) CPD units for the last four (4) years prior to application OR at least twelve (12) units of Master’s Degree in Civil Engineering Major in Structural Engineering (Attached Transcript of Records)*
 - *REGULAR – accumulated sixty (60) CPD units for the last five (5) years prior to application*
 - * UPGRADE TO REGULAR – accumulated eighty (80) CPD units, twenty (20) of which is credited as an ASSOCIATE Membership requirement (CPD Units from ASEP accredited conferences/seminars/ conventions or **other structural related conferences)*
 - ** 1. Only structural topics of the entire seminar shall be considered/credited*
 - ** 2. Software workshop will only be credited a maximum of 16 hours)*
- 11 Electronic file copies of all submitted documents in PDF format saved in USB.
- 12 Letter: Why do you like to join our Organization?

Important Notes:

All documents to be submitted by the applicant for membership **shall be arranged in the order as indicated above and shall be compiled in the standard folder prescribed by the MSB.**

Applicant should submit the above documents in support of the application and a non-refundable processing fee of PHP 1,000.00

Upon acceptance of the application, Entrance fee of PHP 2,000.00 and Two-year Annual Membership of PHP 2,000.00 for ASSOCIATE Member, or PHP 2,000.00 and Two-year Annual Membership of PHP 3,000.00 for REGULAR Member.

Kindly make your draft/cheque payable to the **Association of Structural Engineers of the Philippines, Inc. (ASEP).**

Bank Name: **BANCO DE ORO (BDO)**

Branch: SCT. ALBANO – QUEZON AVE.

Peso Account No.: 003930017037

US Dollar Account No: 103930155146



ASSOCIATION OF STRUCTURAL ENGINEERS OF THE PHILIPPINES, INC.

Suite 713, Future Point Plaza 1 Condominium,
112 Panay Avenue, Quezon City Philippines
Tel. No.: 7751-6531 / Mobile No.: 0917-823-7739
Email: aseponline@gmail.com
Website: www.aseponline.org

2" x 2"
colored photo

MEMBERSHIP APPLICATION FORM

Control/ID Number : _____
Date Form Submitted : _____
Current Occupation : _____
Name of Company/Firm/Organization : _____

I. PERSONAL DETAILS: (Please use BLOCK LETTERS)

NAME _____
DATE OF BIRTH _____
SEX _____
NATIONALITY _____
PASSPORT NO. _____
HOME ADDRESS _____
CONTACT PHONE _____
FACSIMILE _____
E-MAIL _____
MOBILE _____
WORK ADDRESS _____
CONTACT PHONE _____
FACSIMILE _____
E-MAIL _____
PROFESSION _____

II. ENGINEERING DISCIPLINE:

DEGREE COMPLETED	YEAR COMPLETED	INSTITUTION WHERE DEGREE OBTAINED	SPECIALIZATION / FIELD OF EXPERTISE

III. ENGINEERING PRACTICE:

LICENSURE EXAM _____	DATE TAKEN: _____
REGISTRATION NO. _____	DATE ISSUED _____
LICENSURE EXAM _____	DATE TAKEN: _____
REGISTRATION NO. _____	DATE ISSUED _____

IV. PROFESSIONAL EXPERIENCE:

YEAR	POSITION	RESPONSIBILITY	PROGRAM/PROJECT

Detailed Description of Responsibilities *(make additional copy of this tabulation as extra sheet needed following the same format)*

Applicant's Role _____

Applicant's Engineering Work _____

V. SIGNIFICANT ENGINEERING WORK:

YEAR	RESPONSIBILITY	PROGRAM/ PROJECT	BENEFICIARY CLIENTELE

Detailed Description of Responsibilities *(make additional copy of this tabulation as extra sheet needed following the same format)*

Applicant's Role

Applicant's Engineering Work

VI. PROJECT/S: (Past and present Engineering Projects)

Name/Location	RESPONSIBILITY	Duration and Cost	CLIENTELE

VII. CONTINUING PROFESSIONAL DEVELOPMENT (CPD) *(make additional copy of this tabulation as extra sheet needed following the same format)*

Program Description related to Responsible Charge	Name of Provider / Organizer	Credit Units / Hours	Inclusive Dates of CPD Program and Venue

VIII. REFERENCES *(As a requirement of the Revised Implementing Rules and Regulations of the Bylaws, applicant should submit names of three (3) Regular Members, in good standing, and/or Fellows of the Association. The section below should be filled in by your named References.)*

Name of Reference with signature above name	Reference Contact Details (Phone/Mobile/ E-mail)	Reference ASEP ID No.	Remarks / Comments from the Reference
Signed: Ref. Name:			
Signed: Ref. Name:			
Signed: Ref. Name:			

Note: Members' endorsements are voluntary endorsements. Paid endorsements shall not be allowed.

MEMBERSHIP APPLICATION FORM – ADDITIONAL SHEETS (WHEN NECESSARY)

Applicant’s Name : _____

IV. PROFESSIONAL EXPERIENCE:

YEAR	POSITION	RESPONSIBILITY	PROGRAM/PROJECT

V. **SIGNIFICANT ENGINEERING WORK:**

YEAR	RESPONSIBILITY	PROGRAM/ PROJECT	BENEFICIARY CLIENTELE

VI. PROJECT/S: (Past and present Engineering Projects)

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